

RECORD OF PROCEEDINGS
BOARD OF DIRECTORS' REGULAR MEETING
THE KNOLLS VILLAGE TOWNHOUSE ASSOCIATION

The regular meeting of the Knolls Village Townhouse Association was held on Tuesday, May 3, 2016, at the association clubhouse at 6:30 PM. Present were Directors Joseph Johnston, Cindy Kiel, Barbara Stokes, Darcy Johnson, Scott Ward; and Manager Warren Deutsch. Cindy DeSirant was present to record the proceedings.

A motion was made by Joseph Johnston and seconded by Darcy Johnson to accept the April 2016 financial statements as presented. The motion was passed.

Cindy Kiel made a motion to approve the minutes of the April 2016 board meeting as written. The motion was seconded by Scott Ward and was passed.

Joseph Johnston, Treasurer, reported the Reserve Fund and Paint Fund balances. The Reserve fund is invested in CDs and Money Market Funds.

Warren Deutsch, Maintenance Manager, reported that during April the staff removed snow, pruned trees, sprayed weeds, raked/hailed away debris, located sprinkler/lighting cables for the Xcel project, started pool preparation for opening and other general maintenance. In May, the staff will continue preparing the pool for opening, sprinkler system check, repair brick planter, handrail installation and other maintenance. Warren will continue to discuss with Xcel the restoration of the driveways to their original condition. After patching, Xcel plans to mill and overlay the driveways. Warren and the Board want to ensure that the repairs are substantive enough to bring the driveways back to their condition prior to the Xcel work.

The pool will open May 27 and close on Labor Day. Pool Manager Andrea Oatman is working with the new pool staff in May.

Barbara Stokes informed the Board there will be a Community garage sale on May 14. There will be a dumpster days the weekend of June 4.

The Board will consider the future finances of the Association and will discuss the possibility of a dues increase at the June meeting.

There being no further business, the meeting was adjourned at 8:20 PM.

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